

## Using Tokyo Securities Industry Health Insurance Society directly-operated lodges (Atami/Yubiso)

The directly-operated lodges (Atami/Yubiso) are facilities intended to maintain and improve the health of Tokyo Securities Industry Health Insurance Society (Society) insured persons, their dependents, former insured persons, and other eligible persons.

We ask for your cooperation to ensure that all users can use the facilities in safety and comfort. Please note that these facilities and applicable rules differ from standard hotels and inns.

### 1. Lodge names and addresses

- Atami Lodge  
6-26 Nishiyamacho, Atami, Shizuoka Prefecture 413-0034 Tel. 0557-81-2518
- Yubiso Lodge  
147-1 Yubiso, Minakamimachi, Tone-gun, Gunma Prefecture 379-1728 Tel. 0278-72-3505

### 2. Eligible users

Rate category	Scope of users	Notes
Rate A	· Society insured persons and their dependents	Enter the health insurance card code/number on the application.
	· Spouses and children of Society insured persons	Includes spouses and children who are not Society dependents.
Rate B	· Family members, relatives, and friends other than the above	
	· Former Society insured persons and their family members and friends	Family members and friends cannot use the facility unaccompanied.
	· Insured persons and their dependents of securities industry health insurance societies other than the Society	Persons other than those named at left cannot use the facility. The approval of the user's health insurance society is required.
Children's rate	· Children (elementary school or younger)	No fees for children three or younger bed-sharing with adults

\* Not available for use by unaccompanied persons aged 17 or younger

\* Use of individual rooms by children of elementary school age or younger without an adult present is not permitted.

### 3. Rates \* Per night with two meals, bathing tax included

Rate category	User	Day before holiday	Weekday
Rate A	· Society insured persons and their dependents · Spouses and children of Society insured persons	5,000 yen	4,700 yen
Rate B	· Family members, relatives, and friends other than the above · Former Society insured persons and their family members and friends · Insured persons and their dependents of securities industry health insurance societies other than the Society	7,000 yen	6,700 yen
Children's rate	Age four – elementary school	3,500 yen	
	Age three or younger, with meals	3,500 yen	
	Age three or younger, no meals	Free	

\* Choose adult meals or children's meals for children of elementary school age or younger.

\* A surcharge of 1,000 yen per night per person applies during the special year-end/New Year's period.

\* Pay your bill when checking out. You can pay by cash or credit card (lump-sum payment only).  
(Cards accepted: VISA, Mastercard, JCB, American Express, Diners Club, UnionPay).

#### 4. Period of use

Accommodations are typically available for no more than two consecutive nights.

\* Depending on the occupancy rate, accommodations may be available for up to five consecutive nights.

#### 5. Hours of use and curfews

Check-in: starting at 3:00 pm; curfew: 10:00 pm; check-out: by 10:00 am

\* You may be asked to present your reservation confirmation at check-in.

\* Check with the front desk about using facilities before check-in or after check-out.

#### 6. Group use

Contact the Health Facilities Department for use by more than 12 persons.

\* Enter the purpose of group use in the space for remarks and comments when making the reservation.

\* Accommodations are available for use by up to eight guests in up to two rooms for up to two nights during special periods.

#### 7. Meal times

• Dinner: 6:00 to 8:00 pm

\* 6:00 to 9:00 pm on Fridays (excluding holidays) and days before holidays (excluding Saturdays, Sundays, and holidays)

• Breakfast: 8:00 to 9:00 am.

\* Order beverages with your meals. Pay for food and beverages together with individual room fees when checking out.

\* Bringing food and beverages into or taking them out of the dining halls is prohibited based on guidance from the public health office.

\* Check meal menus on the recreation facility Web reservation system.

#### 8. Notes

• Pets and other animals are prohibited.

• Hazardous materials and other materials that may inconvenience or endanger other users are prohibited.

• To prevent exposure to secondhand smoke, smoking is prohibited inside the lodges, including in guestrooms. Smoking is permitted only in smoking booths.

• Users may be charged for the cost of repairs for cases involving loss of or damage to facility buildings, fixtures, or equipment due to deliberate act or gross negligence, depending on the extent thereof.

• Note that the Society will not be liable for any car accidents or other vehicle-related problems on site.

#### 9. Restrictions on use

Use of lodges may be cancelled or refused to the following persons:

(1) Those with an infectious disease

(2) Those who fail to apply for use or have done so falsely

(3) Those who have permitted, or are attempting to permit, use by persons for which no application for lodge use was made

(4) Those who have acted in ways detrimental to order and discipline in the lodge or that inconvenience others

(5) Those who fail to follow the instructions of the lodge general manager or other managers without good reason

(6) Those who in other ways significantly obstruct management of the lodge

## 10. Applying for use

In principle, apply for use via the recreation facility Web reservation system.

You must complete the user registration before making reservations.

\* See the "Reservation System User's Manual" to learn how to use the system and for other information.

### (1) New user registration

- (i) Start the registration from the "New User Registration (Insured Person)" or "New User Registration (Former Insured Person)" menu of the reservation system.

\* You must enter an authentication code during registration.

- Insured persons should enter the eight digits indicated at the bottom of their health insurance card (health insurance no.).
- We ask former insured persons and insured persons of securities industry health insurance societies other than the Society to kindly contact the Health Facilities Department (03-3666-8240).

- (ii) The results of user registration, lottery results, instructions on how to apply for use, and other information will be sent to the email address you registered.

Starting from the next day, you can review this information under [予約確認、変更、キャンセル] (Check/Modify/Cancel Reservation) on My Page of the reservation system.

\* Configuration to receive email before application

You may need to change your email filters for registration.

Configure your email to accept emails from the following two domains:

**@shoken-kenpo.or.jp**

**@dynax.jp**

### (2) Applicants

Society insured persons, former insured persons, and insured persons of other securities industry health insurance societies

### (3) How to apply

There are two ways to apply: lottery reservations and first-come, first-served reservations. Only Society insured persons can apply for lottery reservations. No waiting list is available.

\* Before applying, read the terms and provisions under the separate "Handling of Personal Information in Use of Health Promotion Facilities (Lodges, etc.)." Obtain the consent of all users and indicate your consent to the handling of personal information in the space provided.

\* The reservations lottery application period and other details will vary during special periods (the consecutive holidays from late April through early May, summer, and the year-end/New Year's period). Information will be announced in advance by written notification and on the Society website.

- (i) Applying for lottery reservations

- Period lottery applications are accepted

Apply during the first seven days of the month two months before the month of use.

- Persons eligible to apply for lottery reservations

Society insured persons

\* Persons other than Society insured persons cannot apply for lottery reservations.

○ Notes on lottery reservations

- The insured person or a dependent must be a user when applying for lottery reservations. Lottery reservations are not available for use by family members, friends, or others unaccompanied by the insured person or a dependent.
- Each insured person can apply for reservations at one lodge only, for up to two nights and up to eight guests in up to two rooms.  
During special periods, you can apply for reservations for up to two nights and up to eight guests in up to two rooms, including first-come, first-served reservations made after applying by lottery.  
If you apply for reservations at multiple lodges, all of the applications will be invalidated.

○ Notification of lottery results

Notification of lottery results will be provided by email on the ninth day of the month two months before the month of use (or the following business day if the ninth is a weekend or holiday).

Lottery results can also be checked on My Page (“Check, Change, or Cancel Reservations”) on the reservations system from the following day.

(ii) First-come, first-served reservations

○ Period during which first-come, first-served reservations are accepted

First-come, first-served reservations are accepted from midnight in the morning of the day after the date of announcement of lottery results through six days before the date of use.

- \* Reservations for use by unaccompanied family members and friends are accepted from the first day of the month before the month of use.
- \* Reservations are accepted from former insured persons and insured persons of other securities health insurance societies from the first day of the month before the month of use through six days before the date of use.

○ Persons eligible to apply for first-come, first-served reservations

Society insured persons, former insured persons, and insured persons of other securities industry health insurance societies

Applicants	Users	Starting date of acceptance of reservations
Society insured persons	<ul style="list-style-type: none"> <li>• Society insured persons and their dependents</li> <li>• Spouses and children of Society insured persons</li> </ul>	Starting at midnight in the morning of the day after the date of announcement of lottery results
	<ul style="list-style-type: none"> <li>• Family members, relatives, and friends other than the above</li> <li>* <b>Need not be accompanied by insured persons</b></li> </ul>	
Former Society insured persons	<ul style="list-style-type: none"> <li>• Former Society insured persons</li> <li>• Family members, relatives, and friends accompanying former Society insured persons</li> <li>* <b>Family members and friends cannot use the facility unaccompanied.</b></li> </ul>	Starting at midnight in the morning of the first day of the month before the month of use
Insured persons of other securities health insurance societies	<ul style="list-style-type: none"> <li>• Insured persons and their dependents of other securities health insurance societies</li> <li>* <b>Persons other than those above cannot use the facility.</b></li> </ul>	

○ Notes on first-come, first-served reservations

- \* Requests for reservations tend to concentrate on dates such as Saturdays and the first days of consecutive holidays. To broaden access to the facilities, please refrain from reserving more accommodations than needed. You may be asked to reduce the number of guestrooms for use.
- \* To change the number of rooms while staying consecutive nights, reserve each night separately. When doing so, to avoid the possibility of a change in rooms between the first

and second night please note in the "Remarks" field that you will stay consecutive nights.

- \* If the number of guests will change while staying consecutive nights, enter the number and names of guests for the night with the largest number of guests.

- Telephone reservations

If you are unable to use the reservations system, reservations are accepted by telephone on a first-come, first-served basis only.

- Making reservations by telephone

- (i) Tentative room reservations are accepted by telephone.
  - (ii) Within one week after making a tentative reservation, submit the Application for Use to the Health Facilities Department.  
Tentative reservations will be cancelled if the Application for Use is not submitted within one week.
  - (iii) After the Health Facilities Department accepts the Application for Use and finalizes the reservations, confirmation of reservations will be sent to the email or mailing address entered on the Application for Use.
- \* Download the Application for Use from the website.
  - \* Reservations that are duplicates of ones made using the Web reservation system will not be accepted.

#### 11. Cancelling and changing reservations

Up to six days before date of use	Register cancellations or changes on My Page ("Check, Change, or Cancel Reservations") on the reservations system.
Five or fewer days before date of use	Contact the Health Facilities Department. (On a weekend or holiday, contact the lodge directly.) * It may not be possible to accept changes that involve increases in numbers of users due to meal availability and other factors.

#### 12. Full and partial reservation cancellation fees

Three days to one day before the date of use	50%
Date of use	100%

- \* To allow broader access to the facilities, complete the procedures as soon as possible if your plans change.

**Contact**

Health Facilities Department  
Tokyo Securities Industry Health Insurance Society  
Tel. 03-3666-8240  
Hours: 9:00 am – 5:00 pm weekdays  
3-1-2 Nihonbashi Kayabacho, Chuo-ku, Tokyo 103-0025